

Ref.: ID/AS/Intimation

20-Sep-18

The General Manager
Department of Corporate Services
BSE Limited, P. J. Towers,
Dalal Street,
Mumbai – 400001.

The Manager, Listing Department,
National Stock Exchange of India Ltd.
Exchange Plaza, Plot No. C-1, G Block,
Bandra Kurla Complex, Bandra (East),
Mumbai – 400051.

Dear Sir,

Enclosed please find a specimen copy of our final reminder letter sent to those shareholders of the Company who have not yet submitted their PAN and Bank A/c. details.

In the said letter we have also requested the shareholders to dematerialize their physical shares soonest possible.

This is for your information and records.

Thanking you,
Yours faithfully,
For **Albert David Ltd.**



Indrajit Dhar
Associate Vice President (Accounts &
Taxation)-cum-Company Secretary

Encl.: As above.

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MAHESHWARI DATAMATICS PVT. LTD.
23 R N MUKHERJEE ROAD, 5TH FLOOR, KOLKATA - 700001
Phone : (033) 2248-2248, 2243-5029
E-Mail: mdpldc@yahoo.com
CIN : U20221WB1982PTC034886

FINAL REMINDER

SRL NO: SEBI CIR Dt.20.4.18 2nd Rem\ 867

Folio No. K01648

Date : 10/09/2018

To,
KIRAN DEVI MOHTA
FLAT NO 2B KRISHNA APPARTMENT
8/1B PANDITIYA ROAD
KOLKATA
700029
JH1 :OM PRAKASH MOHTA

Dear Sir(s)/Madam

Unit : ALBERT DAVID LTD.

Further to our Registered Letter dated 14th July, 2018 and pursuant to Securities and Exchange Board of India (SEBI) Circular dated 20th April, 2018, we had requested you to send a copy of your PAN and Bank Account details by 4th August, 2018. Subsequently REMINDER LETTER dated 14th August, 2018 was sent to you to send a copy of your PAN and Bank Account details by 4th September, 2018. We have so far not received the required details and as such we once again request you to send the following to reach us by 30th September, 2018.

1. NACH (National Automated Clearing House) Mandate Form duly filled, signed and verified by your Bank (first holder only). You are requested to send us the following documents along with the form to enable us to credit dividend amount directly to your bank account through NACH.
2. Cancelled cheque leaf with your name printed on the cheque leaf. If your name is not printed thereon then, in addition, send us bank attested copy of passbook or bank statement (first holder only).
3. Self attested copy of PAN Card as proof of identity (all holders).

If we do not receive your reply with the documents as requested within the time specified above, we and the Company will exercise enhanced due diligence in respect of any transaction in the above folio.

Further, your attention is invited to the amendment to Regulation 40 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, vide Gazette Notification dated 8th June, 2018. According to the said Regulation, the Company/ RTA shall not process transfer requests for physical shares from 5th December, 2018. Accordingly, shareholders holding shares in physical mode are advised to convert their shares to DEMAT form as early as possible, as otherwise they will not be able to transfer the shares in physical form from 5th December, 2018.

Thanking you,

Yours faithfully,

For MAHESHWARI DATAMATICS PVT. LTD.

REGISTRARS
Encl: as stated.

P.S. Being computer generated letter, no signature is necessary.

Encl.: BANK FORM

Company Name : _____

Regd. Office Address : _____

(whose shares are held by you)

NACH (NATIONAL AUTOMATED CLEARING HOUSE) MANDATE FORM

1. Shareholder's Name : _____
(In Block Letters)
2. Folio No. : _____
3. No. of Shares : _____
4. Shareholder's Contact No. : _____
5. Shareholder's E.mail ID : _____
6. Bank Name : _____
7. Branch Name, Address & Phone No. : _____

8. Bank Account Number : _____
(10-Digit or more number only)
9. Ledger Folio No. of the Bank Account : _____
(if appearing on Cheque Book)
10. Bank Account type [Please tick ✓] : Saving Current Cash Credit
11. 9-Digit Code No. of the Bank : _____
(As appearing on the MICR cheque issued by the Bank)
12. IFSC Code No. : _____

I agree to avail the NACH facility extended by RBI with respect to payment of dividend to me by the Company.

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons beyond the control of the Company/its Registrar & Share Transfer Agent, I would not hold them responsible.

Signature of the Sole/First Shareholder

Date : _____

Attestation by Bank (with seal)
(Signature, Name of Official, Designation and Employee Code No.)